



Process for Specialist Referral Extensions

- Referral Specialist contacts the Primary Care Physician to review findings and recommendations for additional specialty care.
- Primary Care Physician completes the **Specialty Referral Form**.
- Member schedules appointment to receive additional specialty care.
- Referral Specialist notifies Primary Care Physician of outcome.
- Member returns to the Primary Care Physician for routine care.

Complete Request for Authorization form to request elective surgeries, procedures, elective admissions, physical therapy, DME, home care, and diagnostic testing which require prior authorization.

Please include the authorization number on all claims submitted for services which require prior authorization.

We will be unable to process incomplete and/or illegible requests. Please complete form with full clinical information and include copy of chart notes.